



**DOMESTIC SHIPPING:**

Shipping Method	Description	Speed
Overnight Guaranteed (Express Mail)	Next day delivery guaranteed from 12-3 p.m; automatically insured for \$100; tracking information given	Next Day
2-3 Day Packages (Priority Mail)	Expedited delivery; free Saturday and residential delivery	2-3 Business Days
Parcel Post	Best for sending small/large gifts, merchandise, books and other printed materials; Saturday and residential delivery available	2-9 Business Days
First Class	Best value for sending packages weighing up to 13 oz.	2-9 Business Days
Media Mail	Best for sending small and large packages containing books, film, sound recordings, video tapes, CDs, DVDs, and diskettes	2-9 Business Days
Priority Flat Rate Box	Free Saturday and residential delivery; flat rate boxes available in two different sizes; maximum weight is 70lbs; contents must be contained in box	2-3 Business Days
Priority Flat Rate Envelope	Contents must be contained in envelope	2-3 Business Days

**INTERNATIONAL SHIPPING:**

Shipping Method	Description	Speed
Global Express Guaranteed	Money-back guarantee if shipment isn't delivered by guaranteed date; automatically insured for \$100; trackable online	1-3 Business Days
Express Mail International	Date-certain service; have the options of carrier pickup and pickup on demand; trackable online	3-5 Business Days
Priority Flat Rate Box	Contents must be contained in box, box cannot weigh more than 20lbs	6-10 Business Days
Priority Flat Rate Envelope	Contents must be contained in envelope	6-10 Business Days
Airmail Parcel Post		6-10 Business Days

**SHIPPING TO CANADA:**

Shipping Method	Description	Speed
Priority Flat Rate Box	Contents must be contained in box; box cannot weight more than 20lbs	6-10 Business Days
Priority Flat Rate Envelope	Contents must be contained in envelope	6-10 Business Days
Airmail Parcel Post		6-10 Business Days

**Remember, "Shipping is a game of averages!"**



**DOMESTIC SHIPPING:**

Shipping Method	Description	Speed
UPS Express Critical	Delivery time provided when order is placed	Same Day
UPS Next Day Air Early A.M.	Delivery as early as 8:00 a.m.	Next Day
UPS Next Day Air	Delivery by 10:30 a.m.	Next Day
UPS Next Day Air Saver	Delivery by 3:00 p.m.	Next Day
UPS 2 <sup>nd</sup> Day Air A.M.	Delivery by 10:30 a.m.	2 Business Days
UPS 2 <sup>nd</sup> Day Air	Delivery by the end of the day	2 Business Days
UPS 3 Day Select	Delivery by the end of the day	3 Business Days
UPS Ground	Guaranteed delivery	1-5 Business Days

**INTERNATIONAL SHIPPING:**

Shipping Method	Description	Speed
UPS Express Critical	Delivery time given when order is placed	Best Available Flight
UPS Worldwide Express Plus	Delivery by 8:30-9:00 a.m.	1-3 Business Days
UPS Worldwide Express	Delivery by 10:30 a.m or noon	1-3 Business Days
UPS Worldwide Saver	Delivery by the end of the day	1-3 Business Days
UPS Worldwide Expedited	Delivery by the end of the day	2-5 Business Days

**SHIPPING TO CANADA:**

Shipping Method	Description	Speed
UPS Canada Standard	Delivery by the end of the day	Day definite by date scheduled

**PHONE NUMBERS:**

UPS: Package Services 1-800-742-5877  
Intl. Import/Export Services 1-800-782-7892  
USPS: 1-800-275-8777  
DHL: 1-800-225-5345  
FedEx: 1-800-463-3339

**WEBSITES:**

UPS: <http://ups.com>  
USPS: <http://www.usps.com>  
DHL: <http://www.dhl.com>  
FedEx: <http://fedex.com>

**Speaker Fulfillment Services**  
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